

# 2020 Grants Funding Round Application Checklist

## Application checklist

- Read the [2020 Grant Application Guidelines](#).
- Discuss your application** with the Grants team **prior** to submission.  
Call or email us **by Friday 14 February 2020**. (03) 9679 8001 or [grants@lsbc.vic.gov.au](mailto:grants@lsbc.vic.gov.au)
- Complete sections 1 – 10 of the application form.
- Sign the Declaration & Privacy Statement section (section 9).
- Attach two **Letters of Support** to your application.
- Email your completed application form in **Word format** and your Letters of Support to [grants@lsbc.vic.gov.au](mailto:grants@lsbc.vic.gov.au) by **5pm on Monday 2 March 2020**.
- If you wish to PDF your signed application form, be sure to send **both** the signed PDF and unsigned Word application form.
- For research project applicants only:** Attach a list of all refereed publications (2014 onwards) for each senior researcher involved in the application.